



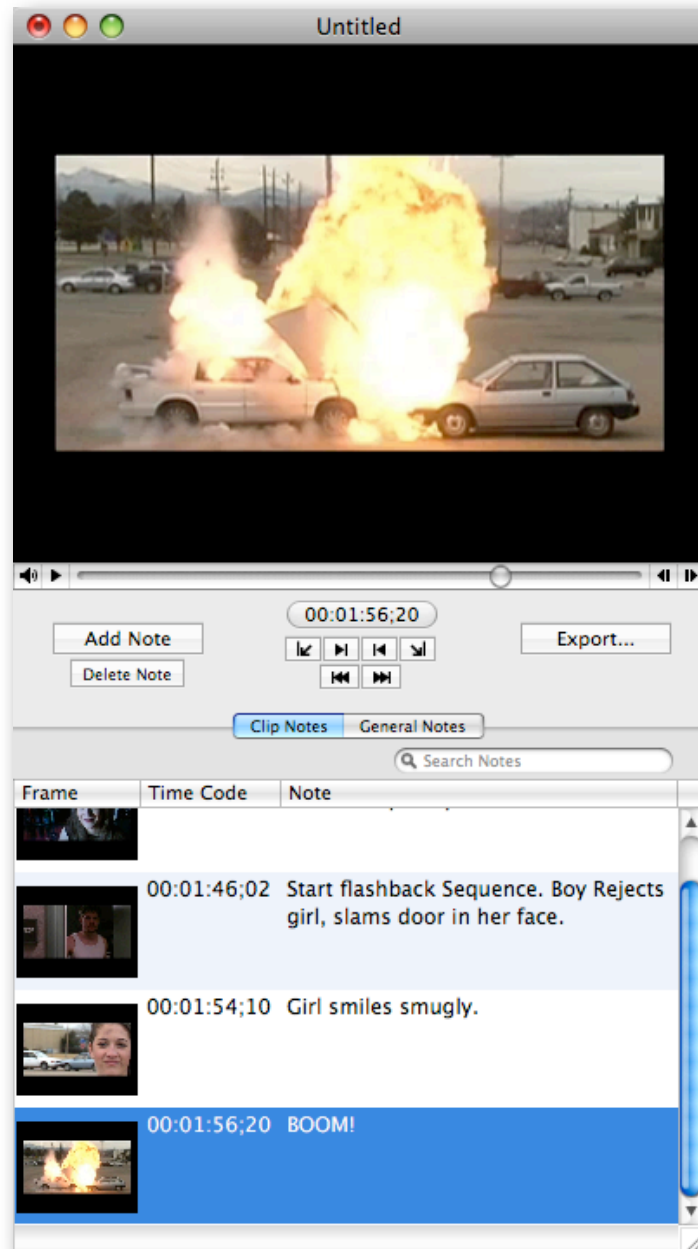
TCNotes User Manual

TCNotes:

At its heart, TCNotes is a very simple program. It is meant to stay out of your way as much as possible, and provide you with a familiar, easy to navigate interface so you can get your work done quickly and effectively. It is designed to be as simple and quick to use as possible.

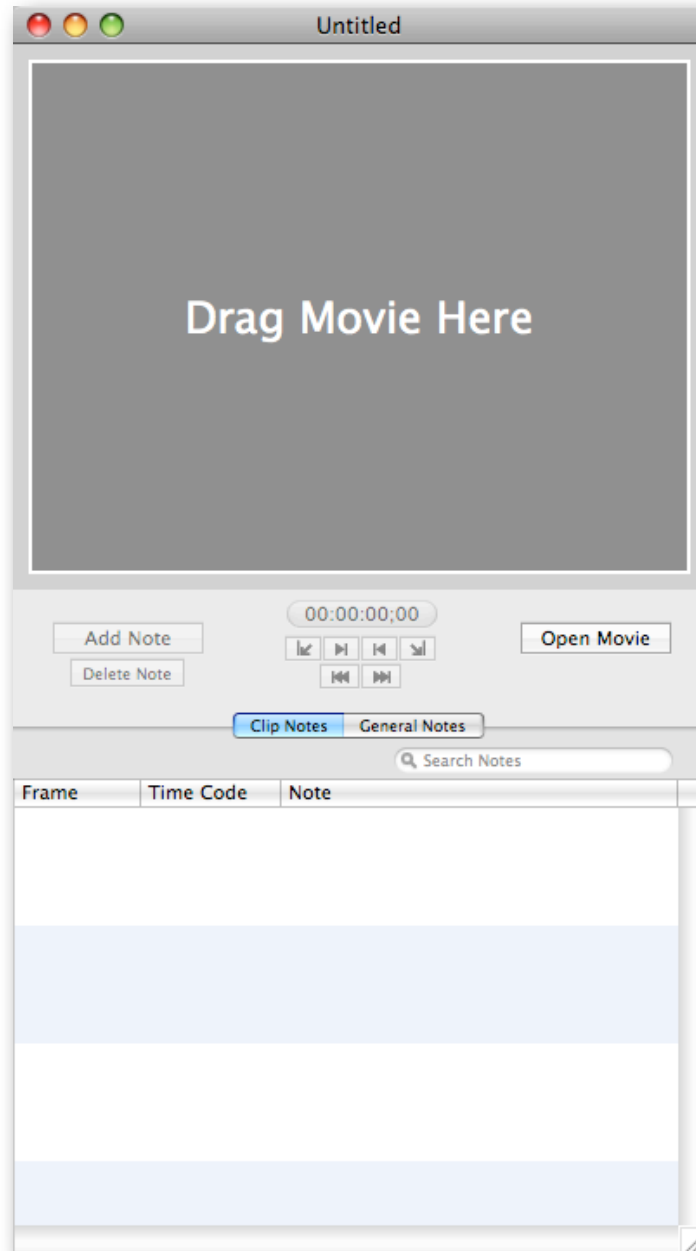
Basic use of TCNotes is: Open a movie, play, add some notes, export. It is pretty much that simple.

This manual will go into more specific detail, and expose some of the more advanced features of TCNotes.



TCNotes New Window

The New window is very simple, it provides two options for opening some movie content. You can either drag a quicktime movie into the viewer, or open a file browser window with the 'Open Movie' button.



Once a movie has been opened in the new document, then all the other feature buttons will become available.

TCNotes: Main Interface

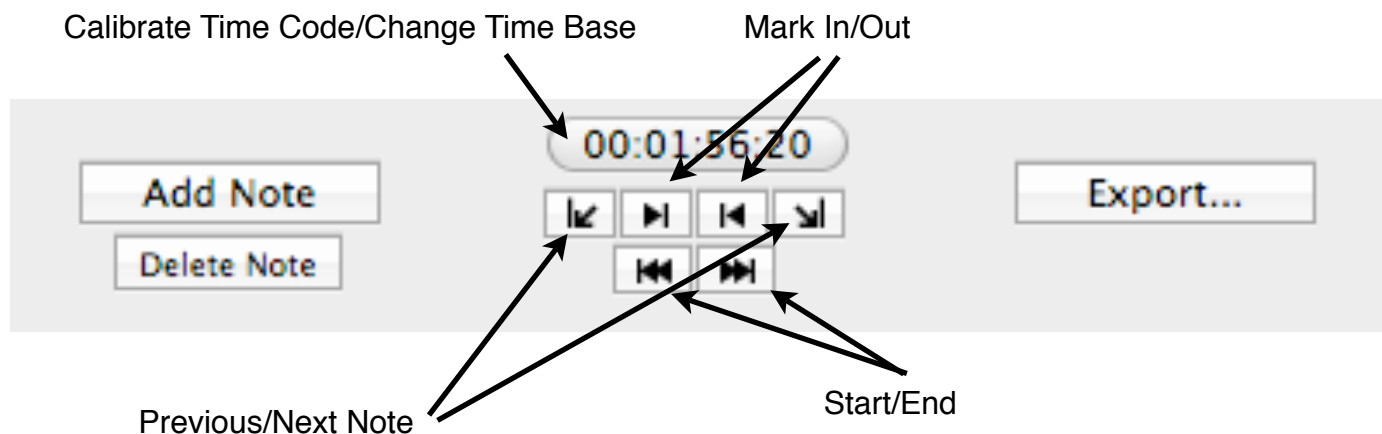
The main TCNotes interface should be very familiar to most users of quicktime. You can control the volume, play/pause, as well as manually scrub the movie. Adding notes is as simple as clicking.

Add Note: This will generate a new note in the notes table, take a screenshot of the current position in the movie, and automatically set the In Mark to the current time code.

Delete Note: This will remove all the selected notes from the project.

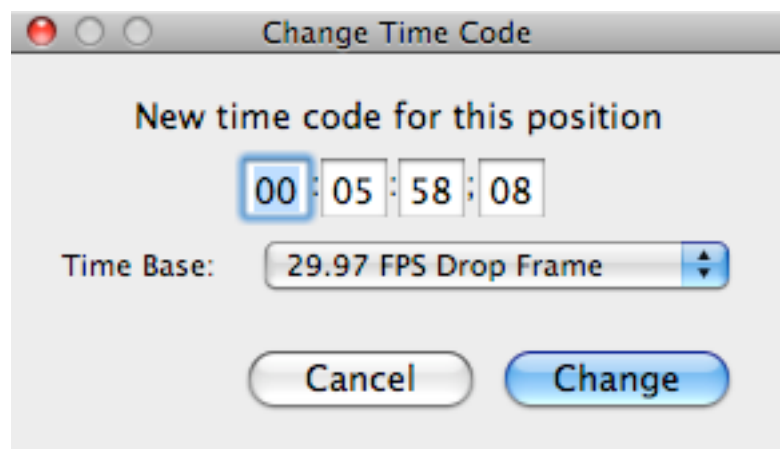
Previous/Next Note: This selects the next note or the previous note in your list, and moves the playhead to the In Mark for that note. The Keyboard shortcut is Up-Arrow for previous, Down-Arrow for next.

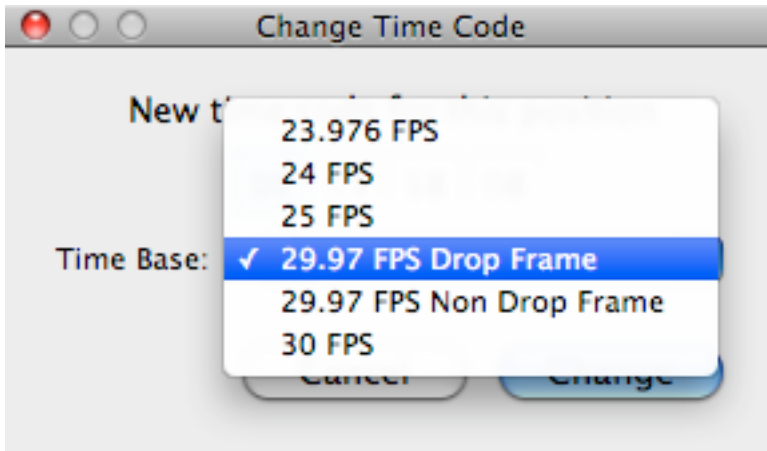
Mark In/Out: When you add a note, the In Mark is automatically set for the Timecode of the current playhead. If you would like you specify an Out time, you just move the playhead to the desired frame and click on the Mark Out. Keyboard Shortcut is 'i' for Mark In, and 'o' for Mark Out



Start/End: The 'Start' button will take you to the beginning of your movie. The 'End' button will take you to the highest time code you have seen so far. (So if you are reviewing long clips, and you have to go back to refer to previous notes, this will effectively keep track of your 'place' in the movie.) Keyboard shortcute: Start: 's' End 'e'.

Calibrate Time Code: If you are watching a movie with burned in time code that does not match the actual playing time code, you can set the 'current' time code with the Calibrate Time Code button. This will shift all the time code values in your project to be relative to this point.



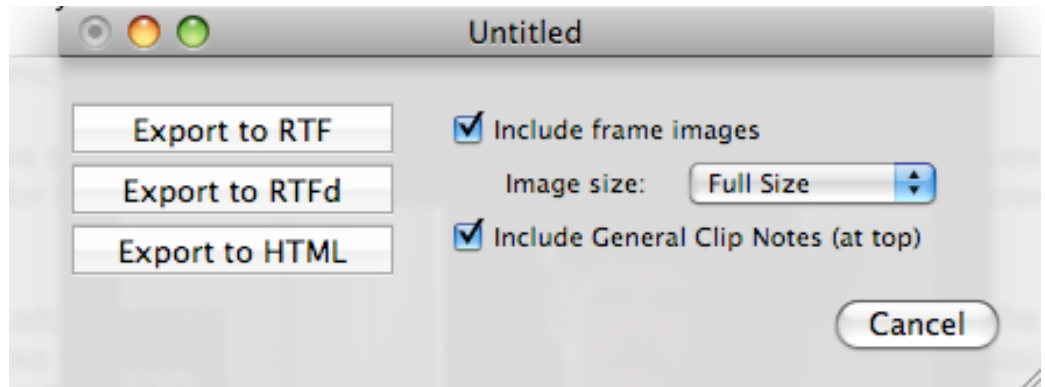


Changing Time Base: When switching between time code bases (ie frame rates, drop code/non drop code) TCNotes will adjust all your time codes accordingly. It is important to remember that TCNotes pins the current playhead position to the time code in the Change Time Code window and adjust all the other time codes to the new time base relative to that point.

for export formats. One of these three options should work with any word processing package that you use.

Export to RTF: RTF, or Rich Text Format, is the format suggested if you are planning on opening your notes in Microsoft Word or similar. The exported RTF will be in a tabular format.

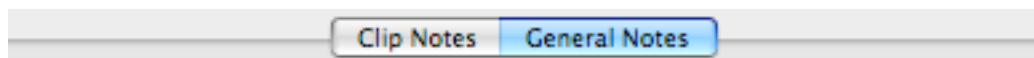
Export to RTFd: RTFd, or Rich Text Format with Attachments, is the format suggested if you are planning on opening your notes in TextEdit, or similar.



Export to HTML: HTML, the native format for the web, this will generate a directory with all the image files in it and a single 'index.html' file. If you open that file in Safari or Netscape, then you will be able to see your notes. (note: if you want to share your notes in this format, be sure to include all the images, or the recipient will only get the text)

Include Frame Images: No matter which format you choose, you can decide to include the frame captures alongside each note. You also decide how big you want them to be.

Include General Clip Notes: If you have this checked, then anything that is in the general notes tab will be included in the export file at the top of the file.



Clip Notes/General Notes: The tab allows you to switch back and forth between general notes about the clip to the table of specific clip notes. To toggle this tab from the keyboard: Command -'t'.

The general notes is just a handy place for you to record anything that doesn't necessarily fit in a specific clip note. By default, the name of the movie file is automatically added to the general notes.

Movie Controls:

TCNotes' movie controls behave very similarly to those in Final Cut.

Play/Pause: simply click on the play/pause button on the left side of the play head, or hit the spacebar when you are not taking a note, double clicking in the movie window will also start playing, and a single click will pause. the 'j', 'k' and 'l' buttons behave similarly to Final Cut as well. the 'k' will always pause.



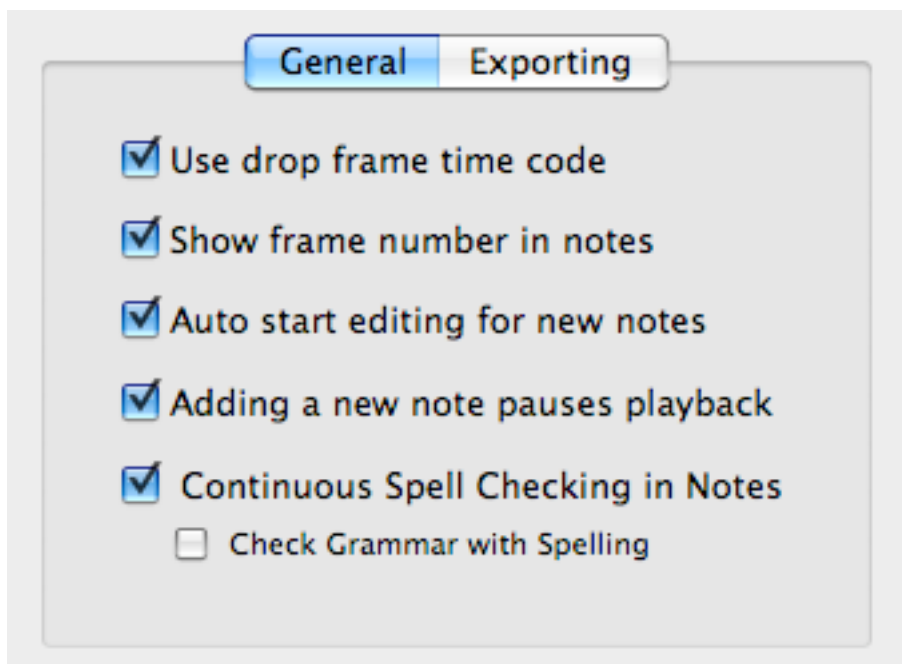
the 'j' and 'l' will increment the playback speed in either direction. So for instance, if you hit 'l' once, the movie will begin to play forward at normal speed, if you hit it again, the playback will speed up to 2x speed. If hit again, playback will increase to 4x speed, and so on. Hitting 'j' has the same effect, only in the opposite direction.

Scrubbing: You can use the scan buttons on the right side of the playhead to scrub through the movie. You can also use the right and left arrow keys to advance single frames. or use Shift-Arrow to advance in single second increments.

Notes as Bookmarks: Each note in the notes table behaves like a bookmark for your clip. When you select a note, it will jump the playhead to the In Mark of that note. If you double-click on a note's frame capture, it will jump to the In Mark, and begin playing from there.

General Preferences: In the preferences window you will see a few ways to control the default behavior of TCNotes. Things like using drop frame time code, and spell checking.

Auto Start Edit: This will simply save you the hassle of double-clicking in the notes table every time you make a note. It will automatically put your cursor into edit mode on any new notes. This can be less than idea, however, if you are adding a bunch of notes to be filled in later.



Exporting Prefs: These are the same choices you get when you hit the 'Export...' button.

Getting Support:

If you have any trouble or need to ask any questions, visit our website: www.benbritten.com, or email us directly at support@benbritten.com.

Thank you for purchasing TCNotes!